

Minutes

Corporate Projects Scrutiny Committee Monday, 19th March, 2018

Attendance

Cllr Mrs Pound (Chair)	Cllr McCheyne
Cllr Reed (Vice-Chair)	Cllr Trump
Cllr Barrett	Cllr Tumbridge
Cllr Mrs Coe	Cllr Clarke

Apologies

Cllr Aspinell
Cllr Kendall

Substitute Present

Cllr Clarke

Also Present

Cllr Ms Rowlands
Cllr Hirst
Cllr Hossack

Officers Present

Kim Anderson	-	Partnership, Leisure and Funding Manager
Zoey Foakes	-	Governance & Member Support Officer
Tracey Lilley	-	Enforcement Manager
Philip Ruck	-	Chief Executive
Steve Summers	-	Chief Operating Officer

326. Apologies for Absence

Apologies were received from Cllrs Aspinell and Kendall with Cllr Clarke substituting.

327. Minutes of the Previous Meeting

The Chair advised the committee that as the Performance Indicators and Formal Complaints Working Group had not been able to meet then a report

on what measures services were putting into place to address issues raised by Formal Complaints had not been included within this agenda.

Cllr Tumbridge advised that there had been a specific decision from the previous committee for a report to be on this agenda and questioned why this was not the case. Mr Ruck advised that the working group meeting was cancelled due to the bad weather and another meeting could not be rescheduled due to the availability of members. In addition, he confirmed that this decision was made in consultation with the Chair.

The Chair confirmed that a report which would highlight the issues arising from complaints and how they are being addressed would be circulated to committee members.

The minutes of the previous Corporate Projects Scrutiny Committee held on 29 January 2018 were approved as a true record.

328. Community Safety Partnership

The Community Safety Partnership (CSP) was made up of Responsible Authorities as outlined in the Crime & Disorder Act 1988 which included the Council as a key partner.

Each year the partnership had a statutory duty to carry out a Strategic Intelligence Assessment which reviewed existing priorities and identified any new or emerging priorities that the partnership should focus on.

All partners agree the Strategic Priorities set out in the Partnership Plan (see Appendix A of the report) of how the partnership would work together over the next twelve months to tackle crime and disorder and achieve its priorities.

The CSPs Strategic Priorities for 2017/18 were:

- Protecting People from Harm
- Anti-Social Behaviour & Environmental Crime
- Burglary
- Community Engagement

A set of action plans were developed which underpinned delivery of the above priorities and set out how the partnership would work together to stimulate activity across the Borough, focusing on those activities that added value because of being delivered in partnership.

Section 19 of the Police and Justice Act 2006 required every Local Authority to have a Crime and Disorder Committee with the power to review, scrutinise, and make reports and recommendations regarding the functioning of the CSP.

Under the scrutiny arrangements in place the Committee were asked to consider the work of the CSP as outlined in the annual report attached at

Appendix A (of the report) and refer any comments or concerns to the partnership.

Cllr Mrs Pound **MOVED** and Cllr Barrett **SECONDED** recommendation 2.1 in the report.

Cllr Tumbridge **MOVED** and Cllr Trump **SECONDED** to add two further recommendations which were **UNANIMOUSLY APPROVED** by the Committee.

After a full discussion it was

RESOLVED UNANIMOUSLY that:

2.1 Members to consider the work of the CSP through the Partnership Plan and raise any comments for the partnerships consideration.

2.2 Members request a suitable summary of the minutes be sent from this meeting to the CSP for consideration.

2.3 The draft report under 2.2 be approved by the chair and deputy of the committee under delegated authority.

Reasons for Recommendation

The Committee was asked to consider the work of the CSP as summarised in the attached annual report and to refer any comments or concerns to the partnership. This provided a scrutiny and monitoring function of the Council's partnership role in improving community safety.

329. Work Programme 2017-2018

The report provided the 2017/18 updated draft work programme for members consideration and was attached at Appendix A (of the report).

Members noted that the workplan was a timeline of the latest and proposed working position of the working groups and **not** the actual timeline of the subject matter or project being reviewed. These timelines were subject to change depending on the work and outcomes of the working groups.

The Committee was requested to consider the draft work programme at Appendix A (of the report) and agree any amendments.

As agreed at the 21.11.17 Corporate Projects Scrutiny, Min 167 refers, notes from any Working Group meetings be appended to the agenda. The Town Centre Working Group notes from the meetings on the 6th December 2017 and 23rd January 2018 were attached as Appendix B (of the report).

Mrs Anderson gave a verbal update on the Leisure Strategy as requested from the Policy, Projects and Resources Committee on 12th March 2018.

(Cllr Reed declared an interest as he is an employee of Brentwood Leisure Trust and Cllr Ms Rowlands declared an interest as she is a trustee for Brentwood Leisure Trust).

Cllr Mrs Pound **MOVED** and Cllr Reed **SECONDED** the recommendation in the report and following a full discussion it was **RESOLVED UNANIMOUSLY:**

2.1 That the Committee considers the Corporate Projects Scrutiny updated work programme 2017/18 attached at Appendix A (of the report) and agree any amendments for approval.

2.2 To note any Working Group meeting notes that have taken place during the period from the last committee meeting as attached at Appendix B (of the report).

Reasons for Recommendation

The Constitution required that the Corporate Projects Scrutiny Committee agreed its work programme at each meeting of the Committee.

330. Urgent Business

There were no items of urgent business.

The Chair thanked Cllr Mrs Coe as this was her last meeting.

The meeting ended at 19:55.